

**PT.B.D.SHARMA UHS ROHTAK**

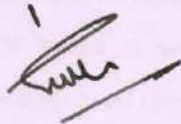
**Limited Tender**

**Food and Catering Services (06.10.2023)**

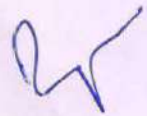
**Date of issue of tender: 13.09.2023**

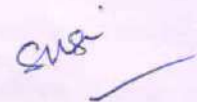
**Last Date of Submission: 20.09.2023 upto 2:00PM**

**Pt. B.D.Sharma UHS, Rohtak** invites sealed tenders from experienced agencies for providing the Food and Catering Services for the University Convocation Function scheduled to be held on 06.10.2023 as per requirements given in tender document. Interested parties may download the Tender document from website [www.uhsr.ac.in](http://www.uhsr.ac.in). The complete tender should reach to the Superintendent (Gen.) Pt. B.D.Sharma UHS, Rohtak by 2:00PM on 20.09.2023. The tender will be opened on the same day at 2:30PM in General Branch, UHS, Rohtak.









## 1. Details of the Tender

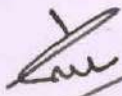
Name of work:	Food and Catering services for Convocation Day Function
Implementing agency	PT. B.D Sharma. UHS, Rohtak
Communication for information regarding issue of tender	Dr. Pushpa Dahiya, Sr. Prof. & Head Obst. Gynae Deptt. PGIMS, Rohtak Mob : 9416291029
Last date of Submission:	20.09.2023 Till 02:00 PM

## 2. GENERAL INSTRUCTIONS AND CONDITIONS FOR SUBMISSION OF TENDER


The tender document may also be downloaded from our web site:  
[WWW.UHSR.AC.IN](http://WWW.UHSR.AC.IN) & [WWW.PGIMSROHTAK.NIC.IN](http://WWW.PGIMSROHTAK.NIC.IN)

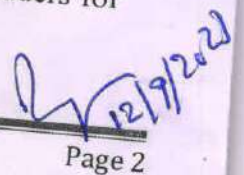
### (A) GENERAL INSTRUCTIONS

- (1) The Bidders who are interested in participating in the tender must read and comply with the instructions and the terms and conditions contained in the tender document.
- (2) The bids shall be filled in by the Bidder clearly, neatly and accurately. Any alteration, erasures or over-writing would be liable to make the tender invalid unless the same is neatly carried out and attested over with full signature of Bidder. The decision of the Tender Committee of the University to interpret the information and rates filled in by the Bidder shall be final and binding on all the Bidders.
- (3) The tender documents shall not be transferable.
- (4) Conditional offers shall be rejected at the outset.
- (5) UHS, Rohtak Tender Committee reserves the right to amend and modify the bidding documents at any time prior to the deadline for submission of bids, either at its own discretion or in response to a clarification requested by a prospective Bidder. In such cases, the Tender Committee may in its discretion extend the deadline for submission of bids in order to facilitate the prospective Bidders for incorporating the effect of the amendment in their bids.

  
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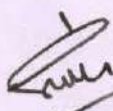
- (6) UHS, Rohtak Tender Committee reserves the right to qualify/disqualify any applicant without assigning any reason thereof.

**MODE OF SUBMISSION OF BID**

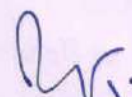
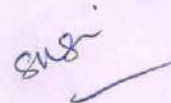
- a. The sealed bidding documents should be delivered in the O/o General Branch on or before the stipulated date and time. The technical bid and the financial bid must be sealed in separate envelopes super-scribing "Technical Bid" and "Financial Bid" and both these two envelopes must be placed in a third envelope super-scribing "Food and Catering Services on Convocation Day Function 2023". This third envelope should be sealed (glued along with tapped). Stapled or open tender will be forfeited and rejected. They should be delivered to – Superintendent, General Branch, Pt. B.D Sharma UHS, Rohtak.

**OPENING OF BID**

- a. UHS, Rohtak Tender Committee shall open the bids Technical and Financial bids on the scheduled dates of which the Bidder shall take note and the Bidder, either himself or through an authorized representative shall remain present at such opening. In the event any authorized representative of a Bidder is sent to such opening then such person shall be required to carry an authorization letter for the same.

  
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**RIGHT OF REJECTION OF TENDER**

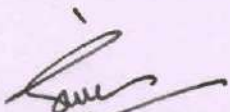
- b. UHS, Rohtak Tender Committee reserves the right to accept or reject any bid or to cancel the Bidding process and reject all bids at any time prior to award of contract, without thereby incurring any liability to the affected bidder or bidders or any obligation to inform or afford reasons to the affected bidder or bidders regarding the same.
- c. UHS, Rohtak Tender Committee reserves the right to disqualify any bidder if such bidder quotes any abnormally high or low rates in the bid document/price bid and prohibit such Bidder from future participation on in any bid with UHS, ROHTAK.

**AWARD OF CONTRACT**

- d. The successful Bidder shall be intimated of his selection through the Letter of Intent or Letter of Award/ Work Order which shall be sent to him through e-mail, courier, fax or registered mail.
- e. If the rates quoted are found exorbitantly very high, the Committee may cancel the tender bid/s.

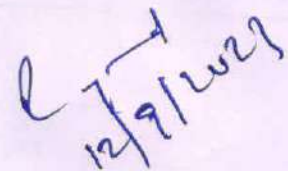
**(D) SETTLEMENT OF DISPUTES**

- (1) Any disputes or difference between parties arising out of the contract to the extent possible shall be settled amicably between the parties.
- (2) If amicably settlement cannot be reached all the disputed issues shall be resolved by UHS, ROHTAK Tender Committee and the decision shall be final

  
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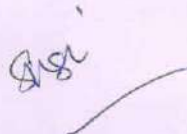
  
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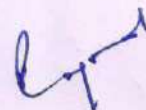
## Annexure: Tentative Food and Catering requirements

Date	Scope of work
06 October 2023 (Convocation Day)	<p><b>(a) Meals / Hospitality items (Approximate 1100 Student, Parents &amp; Guardian)</b></p> <ul style="list-style-type: none"> <li>- Chole, Puri , Mixed Veg. , Raita, Rice, Naan + Achar and Papad + Salad</li> <li>- Water bottle (Bislari/Kinely/Catch/Aquafina)</li> <li>- Ice Cream (Americal Nuts/ Amul / Kquality/ Havmor)</li> <li>- At least 03 Service Stations required for students at outside auditorium.</li> </ul> <p><b>(B) Meals / Hospitality items (Approximate 500Faculties+ 50 VVIPs)</b></p> <ul style="list-style-type: none"> <li>- Chole, Dal Makhani, Dahi Bhalla, Jeera Rice, Tandoor Roti &amp; Naan, Messi Roti, Tawa Roti, Paneer Butter Masala, Mix Vegetable + Achar and Papad + Salad</li> <li>- Water bottle (Bislari/Kinely/Catch/Aquafina)</li> <li>- Ice Cream (Americal Nuts/ Amul / Kquality/ Havmor), Gulab Jamun, Kulfi</li> <li>- At least 02 Service Stations required for Faculty at Basement of auditorium.</li> </ul> <p><b>(C) In addition to above the following services also should be provided by the vender</b></p> <ul style="list-style-type: none"> <li>- Running Tea and Coffee with cookies and small Samosas</li> <li>- Good Quality Crockery (Bone China)</li> <li>- Special Quality Crockery preferably metal for 50 VIP members</li> <li>- Tentage Coverage area for all Guest also required for outside auditorium</li> <li>- Sit in dinning for all the Guests</li> <li>- Special furniture (Chair &amp; Tables &amp; Sofa etc. ) for dinning 50 VVIP</li> <li>- Well neatly dressed trained Waiters for gathering of 1600 person.</li> </ul>

  
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**Annexure:** Format for technical bid of the tender and documents to be attached

**Food and Catering services for Convocation day**

Sl. No	Description of requirement	Enclosed	Enclosure No.
	Copy of Allotment Letter of PAN	Yes/No	
	Copy of TAN/GST	Yes/No	
	Work Experience if any	Yes/No	

Declaration of the Agency:

This is to certify that I/We before signing this submission have read and fully understood all the terms and conditions contained herein and undertake myself/ourselves to abide by them.

**Date:**

**Signature of Authorized Person:**

**Place:**

**Full Name:**

**Company's Seal:**

**Note: PAN and GST No of the Vender must be required for valid quotation.**

*R. V. Singh*  
*12/9/2023*

*Singh*

*[Signature]*

*[Signature]*  
*12/9/23*

## PRICE BID PROFORMA

To

The Registrar,  
Pt.B.D.Sharma University of Health Sciences,  
Rohtak (Haryana)

Dear Sir,

1. I / We .....submit the bid for "providing Food and catering services on Convocation day for Pt. B.D.Sharma University of Health Sciences Rohtak (Hayana).
2. I/We thoroughly examined and understood instructions to tenders, scope of work, terms & conditions of contract given in the tender document and those contained appendix of Terms & Conditions of contract and agree to abide by them.

Sr. No	Meals / Hospitality items	Rate Per person	GST	Total Rate (Including GST)
1.	<b>Meals / Hospitality items (Approximate 1100 Student, Parents &amp; Guardian)</b> - Chole, Puri , Mixed Veg. , Raita, Rice, Naan + Achar and Papad + Salad - Water bottle (Bislari /Kinely /Catch/Aquafina) - Ice Cream (Americal Nuts/ Amul / Kquality/ Havmor) <b>At least 03 Service Stations required for students at outside auditorium.</b>			
2	<b>Meals / Hospitality items (Approximate 500Faculties + 50 VVIPs)</b> - Chole, Dal Makhani, Dahi Bhalla, Jeera Rice, Tandoor Roti & Naan, Messi Roti, Tawa Roti, Paneer Butter Masala, Mix Vegetable + Achar and Papad + Salad - Water bottle (Bislari/Kinely/Catch/Aquafina) - Ice Cream (Americal Nuts/ Amul / Kquality/ Havmor), Gulab Jamun, Kulfi <b>At least 02 Service Stations required for Faculty at Basement of auditorium.</b>			
	<b>In addition to above the following services also should be provided by the vender:-</b> - Running Tea and Coffee with cookies and small Samosas - Good Quality Crockery (Bone China) - Special Quality Crockery preferably metal for 50 VIP members - Tentage Coverage area for all Guest also required for outside auditorium - Sit in dinning for all the Guests - Special furniture (Chair & Tables & Sofa etc. ) for dinning 50 VVIP Well neatly dressed trained Waiters for gathering of 1600 person.			

Total Tender price in Rupees: \_\_\_\_\_  
 In words: \_\_\_\_\_

Note: -If there is a discrepancy between the unit price and total price THE UNIT PRICE shall prevail.

Business Address \_\_\_\_\_  
 Place: \_\_\_\_\_  
 Date: \_\_\_\_\_

Name \_\_\_\_\_

Signature of Tenderer \_\_\_\_\_  
 Seal of the Tenderer \_\_\_\_\_

Note:- The Price bid will be submitted in separate envelopes.

*[Signature]*  
12/9/23

*[Signature]*  
12/9/23

*[Signature]*  
12/9/23