

PT. B.D. SHARMA, UHS, ROHTAK

Ref. NO. Gen./26/6010

Dated 07.10.2026

PUBLIC NOTICE / TENDER NOTICE

Sr.	Name of Deptt./Board/Corporation	Name of Work/Notice/Tender	Opening Date Closing Date (Time)	Amount of EMD (approx. in Rs.)	Website of the Deptt.	Nodal Officer / Contact Details / email
1.	PT.B.D.SHARMA AUHS ROHTAK	Providing Services for Online Counselling admission portal" For Admission to ANM/GNM/MPHW(M) Courses for Academic Session 2026-2027	OPENING 09.10.2026 03:00 PM CLOSING 16.10.2026 03:00 PM	30000/-	www.uhsr.ac.in www.etenders.hry.nic.in All instructions are available on www.etenders.hry.nic.in	General Branch Contact No.01262-281311, 281300,281301,281302,281303 EXTENSION : 2954,2938 Assistant Registrar, Academic Branch, Contact No. 01262-282113 Ext. - 2914 Email: general@uhsr.ac.in

NOTE:

1. Corrigendum, if any, will be available on the website www.etenders.hry.nic.in. and will not be advertised/published in the newspapers.
2. Performance Security : 10% of contract value as PBG.


Signature

PT. B.D.SHARMA, UHS, ROHTAK.

Website: <http://www.uhsr.ac.in>

Tender Portal: www.etenders.hry.nic.in

E-Mail: general@uhsr.ac.in

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Short Term E-Tender notice for “Providing Services for Online Counselling Admission Portal” For Admission to ANM/GNM/MPHW(M) Courses” for Academic Session 2026-2027

Schedule	Date (DD/MM/YY)	Time (hh:mm)
Download of Tender document	09.10.2026	03:00 PM
Bid Submission starts from	09.10.2026	03:00 PM
Online submission of Technical and Price bids closes on	16.10.2026	03:00 PM
Opening of Technical Bid starts from	16.10.2026	03:05 PM

Note: Bids without EMD & Tender fee will be summarily rejected, However, exemption will be allowed only to firms entitled for exemption as per Instructions contained in G. O.No. 2/2/2016-41B II (1) dt. 20.10.2016 issued by Haryana Government.

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Detailed Notice Inviting Tender:-

The Registrar, Pt. B. D. Sharma University of Health Sciences, Rohtak (Haryana) invites Online Bids for short term e-tender (Two Bid System) through e-tendering Portal: <http://www.etenders.hry.nic.in/> from Reputed and Eligible Bidders for the following Services/goods, for Providing Services for Online Counselling admission portal” For Admission to ANM/GNM/MPHW(M) Courses for Academic Session 2026-2027.

E-Tender Group No.	Title
Group No. 1	Providing Services for Online Counselling Admission Portal for Admission to ANM/GNM/MPHW(M) Courses for Academic Session 2026-2027

Instructions for Bidders

1. Submission Process:

- Bidders are required to submit their bids exclusively through the e-tendering portal: <http://www.etenders.hry.nic.in>.
- The e-tendering process involves two covers under a single-stage submission:
 - Cover 1: Pre-qualification/Technical Bid (PQQ/Technical Envelope).
 - Cover 2: Price/Commercial/Financial Bid (Commercial Envelope).
- Eligibility and qualification of bidders will be evaluated based on the documents submitted in the PQQ/Technical Envelope. Only those who meet the eligibility and qualification criteria will have their Price/Commercial Bids opened.

2. Understanding the Tender Document:

- Bidders must carefully read and comply with all terms, conditions, and specifications outlined in the tender document before submitting their bids.

3. Payment Requirements:

- Payments for the following fees must be made online through the e-tendering portal:
 - Tender Document Fee: ₹2,000/- + 18% GST (₹2360/- non-refundable).
 - e-Service Fee: ₹1,000/- + 18% GST (₹1,180/- non-refundable).
 - Earnest Money Deposit (EMD): **Rs.30000/- (Refundable)**.
 - Performance Security: 10% of contract value, successful bidder shall furnish PBG @10% of the total value within 15 days from the date of issue of award letter. PBG shall be valid for agreement period plus 3-month buffer. No interest shall be payable on it.

4. User Registration and Eligibility:

- Intending bidders must create an account (sign-up) on the e-tendering portal: <https://etenders.hry.nic.in/> to participate.

5. Bid Submission Deadline:

- Bidders are advised to complete the bid submission process well before the deadline to avoid delays.
- It is recommended to remit payments at least one day in advance to ensure successful processing.

6. Technical Note:

- The system clock of the e-tendering portal will be used as the reference for submission deadlines. Late submissions will not be accepted.

General Terms & Conditions

1. Contact information: For any additional information or clarification, the Nodal Officer may be contacted via telephone (as specified in the Public Notice) on any working day (Monday to Friday) during office hours (9:00 AM to 4:00 PM), or by email at: general@uhsr.ac.in

2. Applicability of General and Specific Terms and Conditions: Bidders are advised to carefully review the terms and conditions outlined in the specific tender group they are bidding for and ensure compliance with the same. The inclusion of specific terms for a tender subgroup does not nullify the general terms but establishes a precedence for conflicting clauses within that subgroup.

3. Tender Fee & e-service fee: Tender fee Rs.2360/- (inclusive of GST @18%) and Rs.1180/-(inclusive of GST @18%) as e-services fee (inclusive of GST) should be deposited through online mode only as per instructions on <https://etenders.hry.nic.in>.

4. Earnest Money Deposit (EMD): The Earnest Money Deposit (fixed amount as specified in the respective tender group) must be submitted **through online mode** only, as per the instructions provided on <https://etenders.hry.nic.in/>.

5. Quotation Requirements and Pricing Format: Tenderers must ensure that the rates quoted are as per the prescribed Financial Bid Format. All quoted rates should be unconditional and FOR destination. The rates must clearly include the base price and applicable GST separately, along with any additional charges, such as customs duty etc. Any conditions attached to the price bid shall be deemed invalid and not binding on the University.

6. GST No.: Only the firms having GST No. can quote their rates for required Services/Goods.

7.F.O.R. : Rates should be quoted on an F.O.R. basis to Pt. B.D. Sharma University of Health Sciences, Rohtak, inclusive of all charges such as packing, forwarding, and octroi, **if applicable**.

08. Payment Policy: As a general policy, the University endeavors to process 100% payment promptly upon proper satisfaction with the services rendered or as decided in MOU. However, no advance payment or payment against documents negotiated through a bank shall be entertained.

09. Performance Bank Guarantee: Performance Bank Guarantee (PBG): A minimum of 10% of the estimated value for the respective e-tender shall be submitted as the Performance Bank Guarantee. The PBG shall cover the agreement period, and an additional buffer time of three months.

10. Penalty for Non-Performance: The Penalties will be imposed in cases of failure to meet services expectation with reference to the following:

- A. Debarring: The provider may be debarred from participating in any future tenders or contracts with the University.
- B. Forfeiture of Earnest Money/Security: The earnest money deposit or security provided by the vendor may be forfeited.
- C. Delay in services, for any delay in launching or completing the counseling as per Schedule.
- D. Technical issues in case of server failure, login / access problem or system break down during critical phases.
- E. Errors in Data Handling or counseling mistake in merit list preparation candidate data processing or counseling allotments.
- F. Breach of confidentiality or data leak. Immediate terminate of contract forfeiture of performance security any possible legal action under the IT act Repeat violation.
- G. If the agency repeatedly fails in performance the firm will be black listed for next 3 years from participating in future tenders.
- H. No penalty will be imposed for genuine unavoidable circumstances (like natural disaster) provided the firm has reported in writing within 24 Hours.

- I. **Other Actions:** Any other action deemed appropriate by the University, including but not limited to legal proceedings, may also be taken

11. Non-Compliance with Award Letter: In the event of the tenderer failing to honor the award letter, the University reserves the right to impose penalties as deemed appropriate, forfeit the earnest money and security deposit, and procure the required services or goods from alternative sources at the cost of the tenderer.

12. Tender Acceptance / Rejection Discretion: The University reserves the sole right to accept or reject any tender, in whole or in part, at its discretion. It is not obligated to accept the lowest tender and may reject any tender or cancel the tender process, in full or in part, without providing any reason

13. Bid Validity and Forfeiture: The bid for the contract shall remain open for acceptance during the bid validity period, which shall commence from the last date of online submission of the tender. Any bidder who withdraws their bid or modifies the terms and conditions of their bid during the validity period shall forfeit their earnest money deposit (EMD). Bids shall remain valid for a period of 180 days from the bid closing date, i.e., the last date for online submission of the EMD. If the last date for acceptance of the tender falls on a holiday, the validity period will automatically extend to the next working day.

14. Conditional Tenders: Any additional or modified terms and conditions introduced by the tenderer in invoices, or added/alterd on the downloaded tender documents, shall not be binding on the University and will be deemed invalid unless explicitly agreed to in writing by the University.

15. Non-Transferability: This tender document is strictly non-transferable and shall only be used by the intended recipient.

16. Prohibition of Undue Influence: Any attempt by the tenderer to influence or exert pressure on any individual or authority associated with the University in relation to the tender process will result in the rejection of their tender.

17. Applicability of Supply Order Terms: All additional terms and conditions specified in the supply order(s) that align with the tender document and are necessary for the execution of the contract shall be applicable and binding, provided they are communicated clearly and do not impose unreasonable obligations.

18. Purchase/Service Order Cancellation: The University reserves the right to cancel the purchase/Service order, in whole or in part, and may revise the contract through a written notice to the vendor under the following circumstances:

Non-Compliance: The vendor fails to adhere to the terms and conditions of the purchase/Service order, including specifications and other technical requirements.

Bankruptcy or Liquidation: The vendor is declared bankrupt, goes into liquidation, or is subject to insolvency proceedings.

Failure to Deliver: The vendor fails to deliver the Service within the stipulated time.

Appointment of Receiver: A receiver is appointed for any property owned by the vendor.

Upon receipt of the cancellation notice, the vendor must immediately discontinue all work related to the purchase order and associated matters.

19. Force Majeure: Force Majeure shall be defined as and limited to the following events beyond the reasonable control of the parties:

- A. **War or Hostilities:** Any outbreak of war or acts of hostilities.
- B. **Riots or Civil Commotion:** Any large-scale public disturbances or unrest.
- C. **Natural Disasters:** Events such as earthquakes, floods, tempests, lightning, or other severe natural physical disasters.
- D. **Strikes or Lockouts:** Industrial actions or lockouts exceeding a continuous duration of ten days

20. Tender Cancellation: This e-tender may be withdrawn or cancelled at any time without providing any reason.

21. Debarring: The firm must certify that it has not been debarred or blacklisted for any reason or for any duration by DGS&D, DS&D (Haryana), or any other Central/State Government Department, University, Public Sector Undertaking (PSU), or similar organization. If the firm has been debarred or blacklisted at any time, the relevant details must be disclosed in the certification. Any concealment of such facts will result in the immediate cancellation of the supply order and may also lead to legal action against the firm.

22. Indemnity: The bidder/tenderer shall indemnify, defend, and hold harmless Pt. B.D. Sharma University of Health Sciences, Rohtak (hereinafter referred to as 'the University'), its officers, employees, agents, and representatives, from and against any and all claims, damages, losses, liabilities, costs, and expenses (including reasonable attorney's fees) arising out of or resulting from:

- A. Non-compliance with any applicable laws, regulations, or guidelines in connection with the execution of the tender or subsequent contract.
- B. Breach of terms or warranties, representations, or undertakings provided by the bidder/tenderer in their submission or under the contract.
- C. Third-party claims relating to infringement of intellectual property rights or any other legal rights due to the goods or services supplied by the bidder/tenderer.
- D. Negligence, misconduct, or fraud on the part of the bidder/tenderer or its employees, agents, or subcontractors in fulfilling their obligations under the contract.
- E. Failure to deliver goods/services within the stipulated timelines or in accordance with the agreed specifications, resulting in loss or damage to the University.

The bidder/tenderer shall bear all expenses and liabilities incurred by the University as a result of such claims or breaches and shall ensure that the University is not held liable for any action, proceedings, or losses arising directly or indirectly from the bidder's/tenderer's act or omissions.

This indemnity shall survive the termination or expiration of the contract and shall remain binding until all obligations are fulfilled by the bidder/tenderer.

23. Jurisdiction: The dispute, if any, shall be subject to the Jurisdiction of Courts at Rohtak. Any other jurisdiction mentioned in the tender or invoices of the manufacturers/distributors/ dealers/suppliers etc. shall be invalid and shall have no legal sanctity.

24. The agency/firm shall also append the following declaration with the tender:

DECLARATION

I / We (Name & Address of the firm / organization, etc.) do hereby solemnly affirm and declare that the facts stated in the technical bid are correct and true to the best of my / our knowledge and belief and nothing has been concealed therein. In case of any concealment or misrepresentation detected at any stage, I / We shall be liable for legal action under Section 217, Section 318(1), Section 318(2) and 318(4) of the Bhartiya Nyaya Sanhita-2023, as the case may be.

Plate:

Dated:

(Signature of the Tenderer)
with full Name, Address, Seal & Stamp.
Contact No
Email ID

Signature
Name of the firm with seal/stamp
Affix Rubber Stamp of the firm

Declaration by the Tenderere-**TENDER GROUP NO.:** _____

DUE DATE: _____ (up to hh/mm AM/ PM) **OPENING DATE:** _____ (at _____)

Name and Address of the Party:

1. I/We hereby submit our tender for [specify the tender title or description].

2. I/We enclose proof of online payment made to the Bank Account No. Pt. B.D. Sharma
University of Health Sciences, Rohtak.

3. I/We confirm that I/we have reviewed and agree to all terms and conditions stipulated in the tender documents, including provisions related to delivery, penalties, and other requirements.

4. Quotations for each schedule have been submitted online under separate covers and sheets, and shall be considered based on their face value.

5. I/We acknowledge that any overwritten entries will be disregarded unless they are duly corrected, initialed, and signed.

6. All tender documents are duly signed and stamped. (No thumb impressions are allowed.)

7. I/We undertake to sign the contract/agreement within 15 days from the date of issuance of the letter of acceptance. Failing this, the security deposit may be forfeited, and my/our name may be removed from the University's approved list of suppliers.

Note: All prices quoted are inclusive of applicable taxes such as GST. If not explicitly stated, it will be assumed that the rates are inclusive of all taxes and comply with the institution's requirements.

Yours faithfully,

Signature with Stamp: _____

Witnesses:

1. _____

2. _____

Evaluation of bids

Evaluation of bids will involve following stages:

Stage	Objective	Outcome
Eligibility Evaluation	Verifies the bidder's qualifications.	Eligible or Not Eligible
Technical Evaluation	Assesses product/service compliance.	Technically Qualified or Not Qualified
Financial Evaluation	Determines cost-effectiveness.	Lowest Compliant Bidder (L1)

Eligibility Documents Checklist for the tender -

1. Registration and Legal Status:
 - Certificate of incorporation (for companies).
 - Partnership deed (for partnerships).
 - Proprietorship registration certificate (for sole proprietors).
 - **MSME/Startup registration certificate (if applicable).**
2. Taxation Compliance:
 - PAN Card: Copy of the Permanent Account Number (PAN).
 - GST Registration Certificate: Valid GST registration number.
3. Financial Documents:
 - Income tax returns for the last three financial years.
4. Experience and Past Performance:
 - Work orders or completion certificates from at least three major clients, detailing the value and nature of goods/services provided.
 - Performance certificates from previous clients.
 - Proof of handling 12000+ registrations in at least one project.
5. Declaration Forms:
 - Declaration of non-blacklisting or debarment by any government or private organization.
 - No conflict-of-interest declaration (if required).
6. Proof of Financial Standing:
 - Earnest Money Deposit (EMD) payment receipt.
 - Tender document fee and e-service fee payment receipts.
7. Technical Capability:
 - Manufacturer's authorization form (if applicable).
 - Proof of availability of skilled personnel, tools, and equipment to execute the contract.
 - List of technical specifications or relevant expertise required for the tender.

8. Bank Details:
 - Proof of the bidder's bank account (e.g., cancelled cheque or bank certificate).
9. Authorized Signatory Documents:
 - Power of Attorney or Board Resolution authorizing the person signing the tender.
10. Historical Documents:
 - Any pre-existing licenses, approvals, or registrations required under the tender terms.

Eligibility Document Submission Policy

"All bidders must submit the required eligibility documents specified in the tender document. These documents are mandatory to establish the bidder's eligibility for the tender. However, if any bidder fails to upload a required eligibility document at the time of submission, the Tender Evaluation Committee may, at its discretion, request the bidder to furnish the missing document(s) within a specified timeframe.

- **Provisional Acceptance:** The bid will be provisionally considered pending receipt of the requested document(s).
- **Non-Compliance:** Failure to provide the requested document(s) within the stipulated time frame shall result in disqualification, and the bid shall not be evaluated further.
- **No Alteration of Eligibility:** Under no circumstances shall this provision allow the bidder to introduce or alter eligibility criteria post-submission. Only documents that pre-existed as of the bid submission deadline shall be accepted.

Eligibility Conditions: -

1. The Firm/agency must have experience of conducting Common Entrance Examination and at least 5 Online Counseling Process including Online Allocation of seats at National level/State level based on merit of NEET conducted by NTA/NBE for admissions to MD/MS/MDS or MBBS/BDS courses or CET or ANM/GNM/MPHW(M) for Govt. Educational Institutions/University. The firm must have an experience of handling 12000 or more registration for online counselling for admission to degree/diploma course at the state level/ govt. university at least in one out of the five projects.
2. The bidder should be a corporate body registered in India. The registered bidder should be operating in India for a **minimum of 5 years** in the field of IT solutions.
3. The bidder must be **profitable agency in last 3 financial years** and must submit CA certified copies of ITRs of last three financial years i.e. 2023-24, 2024-25 and 2025-26. If ITR 2025-26 not filed till the date of closing of Tender provisional Balance sheet, Profit & Loss account may be submitted duly certified by the Chartered Accountant.
4. Only reputed companies dealing in the business of software development will be allowed. Relevant documents (like Trade license, etc.) in support of the same must be furnished. No Intermediate General Supplier will be allowed.
5. The bidder must be registered with GSTIN, Trade license, TAN, Income Tax / PAN Number etc.
6. The participating firm must not have been blacklisted/debarred by any State/Central Government/University/Board/corporation/Government Agencies.
7. Details of servers along with certificate of **99.9% uptime** should be submitted.
8. Bidder should have experience of providing **24×7 technical support** to client via phone, email & SMS. A call center/helpdesk should be created. The Firm should depute officials/manpower as and when required by the University Admission Committee during the counseling process. Bidder should have sufficient employees on rolls for programming and supporting activities.
9. Bidder will have to **successfully run a presentation** of Online counseling / Online admissions to prove their capability and understanding of subject. Financial bid of only such successful bidders will be opened.
10. The agency should have completion certificate with satisfactory performance of the work by the competent authority of the agencies to whom they have provided the services for the last 3 years.

Dean Academic Affairs
Pt. B. D. Sharma University of Health Sciences, Rohtak

SHORT TERM E-TENDER GROUP NO. 01

Tender Fees Rs. 2,000/- + 18% GST (Non-Refundable) in the bank account no 39004947732 UHS, Rohtak and e-Service Fee Rs. 1,000/- + 18% GST (Non-Refundable) are required. Earnest money (Refundable) Rs30000/- @ Approx. 2% of Tender cost submitted in the bank account no 39004947732 is also mandatory.

SCOPE OF WORK

1	The Scope of Work includes providing online services for admission to ANM/GNM/MPHW(M) Courses.	
1.1	Preparation of base Data	a) Provision to register the candidate into the system. b) Provision to map with the results of qualifying examination conducted by CBSE/Board of School Education of any state/any other agency (If provided) as per conditions laid by Government of Haryana.
1.2	Registration and Application	a) A secure online application with navigation and browser compatibility shall be developed by a team of skilled developers / Programmers. Thorough test run shall be conducted before its implementation. b) Provision to release the online application form with the required fields for meeting all the terms and conditions laid out by the Government of Haryana for admissions to the ANM/GNM/MPHW(M). c) Candidate should be able to fill all the particulars and able to upload his latest photo, signature and documents. d) After completion of application a registration slip with application ID and password shall be generated which would be used for future logins by the candidates. The same shall be communicated through SMS and email also on the registered mobile Number and e-mail ID. There shall be provision for password recovery "Forgot Password". The system must be completely secure to prevent any forgery or registration by the ineligible candidates using mobile no. and email id as unique for each candidate. e) Provision to accept all the required documents of the candidate as per the terms and conditions laid out in the Government Notification for admissions. f) Provision to allow candidates to edit the application form before display of merit list/as directed by University/Admission Committee at any time. g) Creation of an easy payment gateway for collecting registration fee from candidates as per Notifications issued from time to time. h) Provision to configure the cut off dates for submission of the application form and preferences and to change the same on a real time. i) The system should be able to check the eligibility of candidates for seats/colleges/courses based on Govt. Notification and the data filled by the Candidates. j) Provision to accept Fresh Registrations in 2nd Round, 3rd / Mop- up Round, Stray round, Special Stray Round and Extended Special Round (if any) as per the instructions from Admission Committee on behalf of DMER. k) System for Prevention of Duplicate Registration (Unique Identifier Assignment, Real-Time Duplicate Check, Data Normalization and Standardization (Normalize input data

		(e.g., convert all text to uppercase, remove extra spaces, standardize date formats) before comparing entries. Maintain logs of all registration attempts
1.3	Webportal	1. The admission portals should be security audited by any of the CERT-In empaneled agencies to make the portals and data secure from any type of hacking/ ransomware attack. 2. TSSL should be implemented on the portals used for the counselling process to encrypt data transfer between browser and web server. 3. Design, development and maintenance of web portal for inviting online applications for admissions to various courses as mentioned above. 4. The commencement of the work will be intimated by the University Authorities. 5. Handling & reporting of discrepancies pointed out by the University/applicants, if any and corrections thereof. 6. Each registered candidate must be assigned a UID which will be used for sending text messages/emails concerning the counselling. 7. Design, Development and Maintenance of an Online Grievance Redressed System for applicants. 8. Maintenance of Web Server/Data Security. 9. Help Desk Number (only for Technical Queries during office hours on working days) with email id to be displayed on web portal. 10. Any other minor deviation from the abovementioned points as deemed fit by the competent authority of the University.
1.4	Terms & Conditions:	1. Any information required by Govt. of Haryana/office of Dean Academic Affairs, Pt. B.D. Sharma UHS, Rohtak/under RTI Act/ for Court cases should be generated and supplied by the vendor within 24 hours failing which penalty clause will be applicable. 2. Complete counselling data at different stages shall be provided in Pen Drive / Hard Drive in Excel readable format. 3. Payment to be made after successful completion of counselling process and handover the data to the University. 4. To provide MIS reports download facility to University Administrators.
1.5	Preference/ Choice Filling Portal	a) Creation of the portal for Online Choice Filling with the provision to accept and edit the preferences as per seat matrix as and when required. Candidate can choose to fill the preferences for only those courses/category of seats as per his/her eligibility and in 'n' number of courses and 'n' number of Institutes. b) Candidate shall be permitted to update his / her choices any number of times before the last date of the concerned round. If at the last date and time, the choices are not locked by the candidate then the last saved choices shall be automatically locked. However a provision of locking choices throughout the process shall also be available. c) A log of all the activities done by the candidate to be maintained. d) Provision for the candidate to change the application data or the preferences even after locking of the form. This provision must be available to enable the same for specific candidates or for all candidates per instructions of competent authority inview of certain Court orders etc. e) Provision to generate the application form of the candidate in a printable format mentioning all the details filled by the candidate including his/her preferences. The Candidate should be able to take out print of his/her options/preferences after locking the choice filling form. No Candidate can take print out of options/preferences

		without locking the choice filling form. f) Provision to consider either the last saved data or submitted applications/preferences for the admission process.
1.6	Allocation Logic	a) There will be different types of Seats i.e Government quota, Management quota etc. so, the portal should be able to capture information of all and allocate seats accordingly to seat matrix. b) Determine eligibility of candidate for seats/college/courses based on the details filled and as per Govt. Notification. c) Fully automated and accurate allocation logic must be incorporated to allocate the seats as per defined reservation policy and as per preferences submitted by applicant for Round 1, Round 2 and Mop-up round after logical checks are applied and based on MERIT. d) The system must also allocate the seats accurately to the fresh registrations if allowed in Round 2 particularly considering the scenario that the same can be of higher or lower merit and the candidates already allocated in Round 1 can change / upgrade in the preferences. e) Allocation logic for Round 2 must ensure the allocation of upgraded seats to candidates in cases where the seat allocated in Round 1 is retained if no seat is allocated as per preferences submitted in Round 2. There shall be automatic seat up gradation system during 2nd online counseling for those candidates who falls under certain criteria of selection/merit. The seat allocated during the First Round shall be reserved and upgraded only if the candidates get a seat of his upgraded choice during second counselling. f) Allocation logic for mop up round must cater to the seat conversion process and other conditions as per policies laid out by government. g) Provision to generate digitally signed Allocation Letters automatically which will be posted in candidates Login after due approval of DMER or Admission Committee on behalf of DMER.
1.7	Online Joining	a) Provision for the candidates to submit additional documentation for joining online (if required). b) Vacant seats for Round 2, Mop-up round and Stray round to be automatically calculated based on the online joining submitted by candidates and the college / University admin. c) Payment gateway integration for receiving of registration fees, security deposits and tuition fees application fees and joining fees. d) Provision to generate digitally signed Provisional Allotment Letters automatically which will be posted in candidates login after due approval of admission committee.
1.8	Information to candidates	a) Provision of e-mail and SMS notification mechanisms throughout the counseling process. b) Confirmation of admission to the student through SMS and email on the date of admission made by the concerned institution. c) Intimation to the student seeking admission in respect of allocation of institution at least 24 hours before end of any round. d) System must have a complete online help desk support mechanism where candidates can register their issues/problems online so that the same can be addressed in the most efficient manner. e) Admission Committee must have access to all the tickets raised, replies sent and the pending tickets. f) Online Grievance Redressal Portal Registered Users can register/login or file complaints after login to portal, generate a unique complaint ID/ticket number, Admin Dashboard for Viewing/ managing complaints.

		g) Provision master key/password -Provision of Admin Access to View only Application Forms of Registered Candidates h) Auto-Emailing of Submitted Application Form and Payment Receipt to Applicant's Registered Email ID. i) A system of live display of seat matrix as desired by admission committee at the site and other mode. j) To depute adequate manpower with infra for preparation of list/ record keeping during counseling onsite as desired by competent authority.
1.10	Admin Module	a) Complete data access of all application forms including choices/ preferences of candidates during the counseling process. b) Complete view/reports of selected /joined/not joined/surrendered seats information during counseling process. c) Document Scrutiny and related workflow covering the below - • Complete workflow provisions for the scrutiny committees to view and review candidate documentation at multiple levels as and when required. • Complete workflow which provides candidates to view the objections raised and upload revised documentation. • Communications detailing the review findings should be sent automatically to the respective candidates via SMS and E-mail for further necessary action. • Based on the document rejections, critical data of candidate must be modified automatically to avoid any manual intervention and errors.
1.11	College Module	a) System will provide administration panel to colleges which will include online vacancy update, candidate reporting, joining, selection list, candidate record etc. b) Online selected candidates administration for each college, so they can check their seat matrix status as well as final selected candidates with full details.
1.12	Secure File Transfer	The system will provide a safe way of transferring the files from college/agency/university and vice-versa with access to only assigned personnel. Secure encryption and should be de-encryption used for transfer of data.
1.13	Server	(a) Frequent data backup shall be ensured and replication servers shall be used for disaster management. (b) All activities must be carried out on completely secured server with in a fully secured environment. Access shall be only through a secured login id and password. (c) Data shall be maintained in encrypted form. Even while transferring files from servers, secure encryption should be used.
1.14	Data	a) All activities as mentioned in the tender shall be carried step by step ensuring complete satisfaction of competent authority, in a highly professional manner and with required accuracy. b) Upon completion of work data shall be handed over to competent authority after completion of work. c) Service provider agency will provide separate data of the students in excel format of all reserved categories to the O/o DMER in order to check the eligibility of post matric scholarship. d) The scope of work can be modified as per the requirements during the counseling process.
1.15	Grievance Redressal	A system of grievance registration and redressal for the candidates through the portal, with admin access for viewing and comments. The decision be communicated through portal to candidates.
1.16	Server	Online Application Portal provided by the agency must not crash or slow down during peak load, especially near cutoff dates:

		Load Handling Capacity: The portal should be capable of handling concurrent users as per estimated traffic (e.g., 2,000+ simultaneous users) without slowdown or crash. • Pre-launch Load Testing: The agency must conduct and share results of load and stress testing before the portal goes live. • Auto-Scaling Infrastructure: Use of cloud infrastructure with auto-scaling capability must be ensured to dynamically handle increased load. • Real-Time Monitoring: The agency should implement real-time performance monitoring and alert mechanisms to detect and resolve issues proactively. • Penalty Clause: A financial penalty clause may be introduced in the MoU/contract if the portal becomes inaccessible, slow, or crashes during peak load hours. • Guaranteed Uptime: The agency must ensure 99.9% uptime during the entire application period, particularly on the last 3 days prior to the deadline.
1.17	Deputation of manpower	In order to ensure the smooth and efficient conduct of the counselling process, dedicated manpower along with necessary infrastructure support be deputed at the counselling centers.
1.18	Non Performance/ Lapses	Following will be considered as non performance/ lapses a) Delay in services, for any delay in launching or completing the counseling as per Schedule. b) Technical issues in case of server failure, login / access problem or system break down during critical phases. c) Errors in Data Handling or mistake in merit list preparation or candidate data processing or counseling allotments. d) Breach of confidentiality or data leak. Immediate termination of contract with forfeiture of performance security or any other possible legal action under the IT act Repeat violation will be taken. A penalty of 0.5% per day/ incidence upto a maximum of 5% of the total bill amount shall be imposed

GENERAL TERMS AND CONDITIONS OF THIS E-TENDER

1. TERMS AND CONDITIONS

- a) Time of Completion of work i.e. software to be developed for ONLINE Counseling process within 07 days of supply order till the final closing of the counselling process as informed by Pt. B. D. Sharma University of Health Sciences, Rohtak.
- b) Domain name of the portal will be suggested by Pt. B. D. Sharma University of Health Sciences, Rohtak with link to be put upon website dmer.haryana.gov.in / uhsr.ac.in/HN&NMC.
- c) Selected firm have to give complete demonstration at the time of Technical Evaluation 24 x7 100% uptime of dedicated service of Online System.
- d) No content to be posted on the portal without prior permission of the University Admission Committee.
- e) All the information / data related to online counseling will be highly confidential and secured under proper user/college/administrator authorization. **Data of students/counselling procedure so generated shall be property of University and is not to be shared with anyone unless authorized by University.** After conduct of counselling the data has to be given to University in Hard drive and on cloud storage of University.
- f) Agency shall adhere to all the instructions issued by the University and State Govt. in respect of online admission process if any, from time to time.
- g) Conditional bid will be summarily rejected.
- h) Satisfactory user certificates should be supplied.
- i) No consortium/ Joint venture / Sister concern bidding is allowed and any bid of such nature shall be outrightly rejected.
- j) The firm will depute adequate personnel with the necessary equipment / infrastructure at the site during the counselling process and as deemed necessary by the authority.
- k) The service provider shall submit detailed invoices upon successful completion of the services for Admission Portal cum Online Counselling and the whole payment will be made by council after completion of work.
- l) *This tender is for providing services for Admission Portal cum Online Counselling for the academic session 2026-27 however may be considered for allotment to same service provider for the subsequent academic sessions keeping in view their performance on the same rates, terms& conditions with the approval of competent authority.*

PRICE BID PROFORMA

To

The Registrar,
Pt. B. D. Sharma University of Health Sciences,
Rohtak

Dear Sir,

1. I/We submit the bid for e-Tender for “**Providing Services for Online Counselling admission portal” For Admission to ANM/GNM/MPHW(M) Courses” for Academic Session 2026-2027** for Pt. B. D. Sharma University of Health Sciences, Rohtak.
2. I/We have thoroughly examined and scope of work, terms & conditions of contract given in the tender document and agree to abide by them.

Name of Courses	Minimum Candidate	Rate	GST	Total (Including GST)
Providing Services for Online Counselling Admission Portal” For Admission to ANM/GNM/MPHW(M) Courses” for Academic Session 2026-2027	12000			

Note-

1. *Payment for minimum 12000 candidates will be made. The payment for additional candidates may be made accordingly.*

Name _____	Signature of Tenderer _____ Seal of the Tenderer _____
Business Address _____	
Contact No _____	
Email ID _____	
Place: _____	
Date: _____	