

INSTITUTE OF MENTAL HEALTH, PGIMS, Rohtak

Recruitment of project staff on temporary basis under a project funded by the Ministry of Social Justice and Empowerment (MoSJE), Government of India

Applications are invited for temporary positions available under the MoSJE-funded national project titled “**National Survey on Extent and Pattern of Substance abuse in Haryana**”, for which the Institute of Mental Health, Pt. B. D. Sharma UHS/PGIMS, Rohtak has been designated the Regional Technical Agency (RTA) for Haryana, under Principal Investigator **Dr. Sidharth Arya**, State Drug Dependence Treatment Centre, IMH, PGIMS, Rohtak. The technical lead for the survey is the National Drug Dependence Treatment Centre (NDDTC), AIIMS, New Delhi. The details are as follows:

S. No.	Staff Position	No. of Post	Minimum Qualification & Experience	Desirable Qualification & Experience	Age (Max.)	Total Emoluments
1.	Project Research Scientist-II (Medical) as per ICMR norms	01 (One)	Postgraduate degree in relevant medical speciality (MD/MS/DNB). AND GCP Certificate in last one year (with mail trail confirming the authenticity of the certificate)	Preference will be given to candidates with: 1. Background in mental health / public health 2. Prior research experience	35 years	Rs. 1,04,000/-
2.	Project Technical Support-III / Project Technical Assistant as per ICMR norms	01 (One)	Three-year graduate degree in Clinical Psychology / Psychology / Social Work / with three years' post-qualification experience OR Postgraduate degree in Clinical Psychology / Psychology / Social Work / AND GCP Certificate in last one year (with mail trail confirming the authenticity of the certificate)	Preference will be given to candidates with: 1. Research experience in mental health / public health projects 2. Computer skills, including data entry and MS Office	35 years	Rs. 36,500/-
3.	Project Technical Support-I (Accountant) as per ICMR norms	01 (One)	Three-year graduate degree in a relevant subject, with one year of post-qualification experience.	Preference will be given to candidates with good working knowledge of project accounting and Good Clinical Practice (GCP).	35 years	Rs. 23,400/-

Key responsibilities of the posts

Project Research Scientist-II (Medical)

- o Assist the Regional Investigators in implementing project activities in the assigned region.
- o Supervise and monitor the functioning of other staff engaged for the project.
- o Coordinate capacity-building activities in the assigned State.

- o **Conduct field visits for monitoring and revalidation of data collection for the HHS and RDS components.**
- o Supervise and manage data collection.
- o Prepare, compile, and ensure timely submission of progress reports to NDDTC.
- o Organize meetings related to project activities.
- o Support the Regional Investigators in planning and conducting State-level training programmes for survey field teams, in coordination with NDDTC and the State Implementation Agency.
- o Any other project-related work assigned by the Regional Principal Investigator.

Project Technical Support-III / Project Technical Assistant

- o Assist the Regional Investigators in implementing project activities in the assigned region.
- o Coordinate capacity-building activities in the assigned State.
- o **Conduct field visits for monitoring and revalidation of data collection for the HHS and RDS components.**
- o Supervise and manage data collection.
- o Prepare, compile, and ensure timely submission of progress reports to NDDTC.
- o Organize meetings related to project activities.
- o Support the Regional Investigators in planning and conducting State-level training programmes for survey field teams, in coordination with NDDTC and the State Implementation Agencies.
- o Assist the Project Research Scientist in any work related to the project.
- o Any other project-related work assigned by the Regional Principal Investigator.

Project Technical Support-I (Accountant)

- o Financial management of project activities.
- o Maintaining Statements of Expenditure (SoEs).
- o **Assist the project investigators in communication with NDDTC and the data collection agency and maybe required to make field visits.**
- o Data entry related to the project and other project administrative/logistic tasks.
- o Any other clerical/logistic work related to the project.

How to apply

- o Interested candidates fulfilling the eligibility criteria are required to submit their application as a **single scanned PDF soft copy** of the application, along with self-attested copies of all relevant documents, by email to **sidharth.pgims@uhsr.ac.in**
- **Last date and time for receipt of applications:** 2:00 PM on 27/8/2026. Applications received after the due date and time will not be considered. Only soft copies will be accepted; hard copies will not be considered.
- The application must be accompanied by attachment(s) containing a brief CV (with email ID and mobile number clearly mentioned), proof of age, a recent passport-size photograph affixed on the application, qualification certificate(s), experience certificate(s), and a No Objection Certificate from the current employer (if employed).
- Applications not accompanied by the relevant documents will be summarily rejected.
- There is no application fee for any category.
- For any queries regarding this advertisement, candidates may contact by mail to **sidharth.pgims@uhsr.ac.in**.

General terms and conditions

- Candidates will initially be shortlisted on the basis of their qualification(s) and work experience. Only shortlisted candidates will be called for an interview.
- Eligibility will be confirmed one day prior to the interview by email only. No telephonic communication will be made. Only eligible candidates who have received the interview call by email will be entertained on the day of the interview.
- Physical interview of the shortlisted candidates will tentatively be held on 03/09/2026 at 3 PM in the Committee Room, Director Office, Pt. B. D. Sharma PGIMS, Rohtak.

(3rd September 2026)

RDS

- Candidates must bring to the interview 2 passport-size photographs, all original documents, and one set of photocopies of the relevant documents.
- GCP certification is mandatory for all posts. The following links can be used for a free four hour online course for GCP certification. Trail mail will be checked for authenticity.
 - <https://gcp.nidatraining.org/>
 - <https://globalhealthtrainingcentre.tghn.org/ich-gcp-r3/>
- If the number of eligible candidates is large, a written test may be conducted.
- No TA/DA will be paid for attending the interview.
- Age relaxation is admissible to candidates as per ICMR norms. Age will be reckoned as on the last date of receipt of applications.
- All research staff shall report to the Regional Principal Investigator or to the regional Co-Investigator nominated by the Regional Principal Investigator.
- The appointment will initially be offered for a period of three months and may be extended, subject to satisfactory performance of the candidate and to extension of the project by the funding agency (the likely maximum remaining duration of the project is 2 years).
- Once selected, candidates are expected to join within one week of declaration of results
- These appointments are being made against the project sanctioned to the Principal Investigator under the National Survey on Extent and Pattern of Substance Use in India (2025–2027). The appointments will not vest any right in the candidate to claim regular appointment or permanent absorption in Pt. B. D. Sharma UHS/PGIMS, Rohtak, AIIMS, New Delhi, or MoSJE, Government of India, or continuation in any other project.
- None of the research staff recruited for the project shall be construed as staff of AIIMS, New Delhi or of the Ministry of Social Justice and Empowerment, Government of India.
- The salary/remuneration payable shall be as per the latest norms notified or circulated by ICMR, and shall be paid exactly as per the position hired. The rates shown above are project-specific and may vary according to the sanction of the funding agency.
- The work and conduct of all staff shall be evaluated every month.
- **Expiry of contract:** The contract will automatically expire on completion of the project, or earlier in case of withdrawal of support by the funding agency. The engagement in the project is purely temporary and co-terminus with the project. The contractual appointment may be terminated at any time by either side by giving 30 days' notice or salary in lieu thereof.
- The number of posts may be reduced at the time of interview.
- The competent authority reserves the right to amend, cancel or change this advertisement as a whole or in part, without assigning any reason or giving any notice.
- The decision of the competent authority regarding selection of candidates shall be final, and no representation will be entertained in this regard.
- All disputes shall be subject to the jurisdiction of the Court of Law at Rohtak, Haryana.



Principal Investigator
National Drug Use Survey (Haryana)
Institute of Mental Health, PGIMS, Rohtak

APPLICATION FORM

Project title : National Survey on Extent and Pattern of Substance abuse in Haryana

Post applied for (Tick one): Project Research Scientist-II/ Project Technical Support-III / Project Technical Support-I

1. Name of the Applicant (in block letters): _____
2. Father's Name (in block letters): _____
3. Date of Birth: _____ Age as on last date of application: _____
4. Sex (Male / Female / Other): _____
5. Nationality: _____
6. Category (UR / SC / ST / OBC-NCL / EWS / PwBD): _____
7. Marital status: _____
8. Email ID: _____
9. Contact No.: _____
10. Address: _____

11. Educational Qualification:

Class	Board / Univ.	Year of passing	Obtained marks / Max. marks	% of marks
10th				
12th				
Graduation				
Post-graduation				
Other				

12. Experience:

Post Held	Name of organization	From	To	Experience

13. Checklist

- All relevant documents attached with the single scanned PDF (Yes / No): _____
- No Objection Certificate attached, if employed (Yes / No / Not applicable): _____

Declaration

I hereby declare that the information furnished above is true, complete and correct to the best of my knowledge and belief. I understand that in the event of any information being found false or incorrect, or of ineligibility being detected before or after the interview, my candidature/appointment is liable to be cancelled without notice.

Place: _____

Date: _____

Signature of the Applicant: