

Department of Medicine
Pandit B.D. Sharma Post Graduate Institute of Medical
Sciences, Rohtak

Ref: Med/V/25/170

Date: 26.04.2025

Recruitment of extramural projects staff on a purely temporary basis

Subject: Recruitment for the following post on a purely temporary basis in the Extramural Project funded by DHR

Applications in the prescribed format are invited from eligible candidates for the post of project associate on a purely temporary basis in the ongoing extramural research project funded by DHR titled “**Real time longitudinal assessment of diet and its inflammatory component in patients with inflammatory bowel disease from India: a prospective cohort study**” under Principal Investigator Dr. Sandeep Goyal, Professor and Unit Head, Department of Medicine, PGIMS Rohtak, Haryana.

Place of Posting: PGIMS Rohtak, Haryana

Mode of Selection: Interview at Committee Room, Director Office, PGIMS Rohtak, Haryana.

Last date of receiving applications: 07.05.25

Filled application to be sent to the following email id: researchibdpgims@gmail.com

Interview: 15.05.25, 02:30 PM (Committee Room, Director Office, PGIMS Rohtak)

How to Apply:

- Only shortlisted candidates will be called for the interview.
- Allotment of the project to the successful candidate will be decided by the competent authority at its discretion.

S.No	Name of the Post	Monthly Emoluments	No of Vacancy
1	Project Associate I	31,000 + 18% HRA Rs. 36,580 /-	1

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The Essential Qualifications and Experience for the post are as under –

Post	Essential Qualification and Experience	Monthly Consolidated Emoluments	Upper age limit
Project Associate I	<p>Essential Qualification: Master's Degree (M.Sc.) in Home Science Food and Nutrition OR Clinical Nutrition and Dietetics OR Food Science and Nutrition OR Food Service Management and Dietetics from a recognized University/ Institution</p> <p>Desirable:</p> <ol style="list-style-type: none"> 1. Candidate should have good knowledge of patient counselling, dietary advice, collection and recording dietary intake 2. One year experience after Master's degree, preferably in a large teaching hospital 	31,000 + 18% HRA Rs. 36,580 /-	35 Years

Terms and Conditions:

1. As per the guidelines of the project sanctioning agency.
2. The number of posts may vary.
3. Successful candidates will normally be engaged on Project Human Resource Positions initially for a period of 11 months or less, depending upon the tenure of the project and functional requirements. Continuation / extension to engagement of Project Human Resource Positions will be depending up on evaluation of the performance, tenure of the project, availability of funds, functional requirements and approval from the competent authority.

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4. The rates of the emoluments / stipend may vary according to the sanction of the funding agency of the project.
5. Cut-off age limit will be as on the last date of application.
6. Age relaxation will be as per ICMR guidelines.
7. No TA/ DA will be paid to attend the interview / personal discussion and candidates have to arrange transport/ accommodation themselves.
8. The persons engaged on human resource project positions will normally be posted at the study site; however, they can be posted to any other sites in the interest of research work.
9. The persons engaged on Project Human Resource Positions shall not have any claim on a regular post in DHR or PGIMS, Rohtak or in any of its institutes or in any other government organizations and their project term with breaks or without breaks in any or multiple projects will not confer any right for further assignment or transfer to any other project or appointment / absorption/ regularization of service in funding agency or in DHR or PGIMS, Rohtak.
10. PGIMS, Rohtak reserves the right to terminate the project human resource positions even during the agreed contract period without assigning any reason.
11. Candidate must bring his/ her duly filled in application form in the prescribed format with a recent passport size colour photograph along with a detailed bio-data / CV and all relevant documents; duly self- attested; in proof of his/ her educational qualifications [all certificates and mark sheets from 10th standard onwards], working experience, age caste and photo ID [Aadhar card/ Indian passport/ PAN card/ Driving Licence] etc.
12. Eligibility will be confirmed a day prior to the interview via mail only. No telephone call will be made.
13. Only eligible candidates who have received the interview call in the email will be entertained at the day of the interview.
14. DHR/ PGIMS, Rohtak reserves the right to cancel / modify the process at any time, at its discretion.
15. The decision of the competent authority will be final and binding.
16. DHR and / PGIMS, Rohtak reserves rights to consider or reject any application / candidature.
17. The Selected candidate will have to join within 15 days of the declaration of results.
18. It is NOT a permanent employment with PGIMS, Rohtak.
19. NO claim for any other regular post in PGIMS, Rohtak shall be entertained.
20. Candidate must send a completely filled application form (in word file format) to the email ID: researchibdpngims@gmail.com
21. Incomplete applications or applications received after the due date will not be considered.
22. Decision of the Interview Committee will be final.

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23. If the performance of the appointee is not found satisfactory by the Principal Investigator, appointment can be terminated at any time without any prior notice/compensation.
24. In case of a large number of eligible candidates after scrutiny of applications and it is not feasible to call all the candidates for an interview, the appointing authority may adopt suitable higher criteria for shortlisting the candidates, who will be called for interview. If the number of applications exceeds twenty, a test may be carried out.
25. Shortlisted candidates are required to submit a copy of application form with complete set of all self-attested certified copies of educational certificates/experience and photo identity along with original for verification at the time of Interview
26. Candidates are advised to provide the relevant and correct information in application.
27. Late/delayed/incomplete/unsigned application without latest photograph will not be considered and will be summarily rejected without any correspondence. Hence candidates are advised to apply will before time without waiting of the last date and time
28. Institute will not be responsible, if candidate fails to submit application within prescribed date and time for whatever reason.
29. Submission of incorrect or false information during the process of walk-in-interview/or Personal discussion shall disqualify the candidature at any stage.
30. No benefit of provident fund, Leave Travel Concession, Medical Claim etc. will be considered, since the posts are purely temporary basis.
31. Age relaxation is admissible to SC/ST/OBC candidates in respect of posts reserved for respective category only and not for unreserved post as per GoI rules. Age relaxation to Ex-servicemen/Departmental candidates including projects shall also be applicable as per Govt. of India/ICMR Norms
32. Mere fulfilling the essential qualification/experience does not guarantee for shortlisting/selection
33. Candidates already working against regular/permanent posts under government Department/organizations are not eligible to apply.
34. Candidates already employed should submit a "No Objection Certificate" from their employer at the time of Interview/written test / personal discussion failing which he/she will not be allowed to appear in written/personal discussion.
35. Canvassing and bringing inside or outside influence in any form for short listing and Employment will be treated as a disqualification and the candidate will be debarred from selection process.
36. No request for change of Date of Interview shall be entertained.
37. Leave shall be applicable as per ICMR Guidelines.
38. Experience shall be counted from the date of completion of minimum essential educational qualification

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39. We are not committed to fill up the advertised project human resource positions and the process is liable to be withdrawn / cancelled/ modified at any time.

General Instructions for Filling Application Form.

1. Please read the following instructions carefully before filling up of offline application form for above mention posts.

2. Candidates are advised to fill up the form in the format provided.

3. Please note that all the columns of the application have to be compulsorily filled up. In case of nil information for a particular column, 'N/A' is to be written. Column-wise instructions are as under: -

a) Name: Full name as written in Matriculation Certificate is to be written.

b) Mother's Name: Mother's name as written in Matriculation Certificate is to be written.

c) Father's Name: Father's name as written in Matriculation Certificate is to be written.

d) Gender: Male / Female

e) Present Address with Pin Code: Complete present address of the candidate with PIN code is to be written.

f) Mobile No: Self mobile No.

g) e-mail: Self Email address

h) Date of Birth: Date of Birth as per Matriculation Certificate is to be written in DD/MM/YYYY format.

i) Category: The category of the participant must be mentioned.

j) Declaration: The candidate should carefully read and understand the declaration before signing.

k) Signature of Applicant – The candidate should sign and put his/ her thumb impression in the specified areas in the application form.

l) Place & Date – Place and date to be filled up at the time of filling up of application form.

Documents Required to be produced in Original at the time of interview

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1. Filled application format (duly signed)
2. Photo Identity proof (Aadhar card/ Driving Licence/ Voter ID card/ PAN card/Passport) *
3. Address proof* (Aadhar card/ Driving Licence/ Voter ID card/ PAN Card/ Passport)
4. Proof of date of birth (10th Certificate/ Birth certificate) *
5. Recent passport size photographs (two)
6. Category certificate. (for OBC candidates the certificate of non-creamy layer must be issued within last one year)
7. Relevant Marksheets and Certificates*
 - a. 10th Marksheet & certificate
 - b. 12th Marksheet & certificate
 - c. Qualifying degree/ certificate
8. Experience certificate clearly showing date of joining and date of reliving. *
9. List of publications, along with one original copy (If any) *
10. GATE/ NET clearance certificate. (If any) *

*Along with one set self-attested photocopy of the documents

Note:

- 1. No TA/ DA will be provided to the candidates**
- 2. Candidate found not suitable in the document verification will not be allowed to appear the personal interview**
- 3. No photocopy facility is available at the institute. Candidate has to bring the photocopy of the required documents.**

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(Application for engagement of Project Human Resource Position, purely on temporary basis)

Recruitment of Project staff under Extramural research project

1. Application for the post of : _____

2. Email ID & Mobile No : _____

3. Name in Block Letter _____

4. Mother's Name _____

5. Father's Name _____

6. Address for Correspondence

7. Permanent Address

8. Date of Birth (attach supporting document): _____ / _____ / _____ Age: _____
[DD] [MM] [YYYY]

9. Category:

Latest
Passport
Size
Photograph

10. Marital Status (encircle the appropriate): Married/ Unmarried/ Divorcee/ Widower/ Widow

11. Educational Qualification (Must be supported by relevant document, from 10th onwards)

Sl. No	Examination	Grade	Year of Passing	Board/ University	Specialization

12. Work Experience (Must be supported by relevant document)

Name of Employer/ Organization	Post	From date	To date	Reason for leaving

Total Experience gained after acquiring the minimum essential qualification _____

13. Describe your research skills

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14. Proficiency level in Statistical software:

(Proficient / Advanced/ Moderate/ Low/ Not aware)

15. If selected, what period would you require to join

Declaration:

I hereby declare that the particulars furnished in this form by me are true to the best of my knowledge and belief. Furnishing of false information or suppression of facts will lead to disqualification and is likely to render the candidate unfit.

Date:

Signature of the candidate

Place:

Name of the candidate: